

**HOLLADAY MAGNET SCHOOL**  
*Constitution/Bylaws*

**I. PREAMBLE:**

**A. Vision Statement**

The vision for Holladay’s Site Council is to support a fully art integrated technology rich and equitable environment where students continuously develop critical thinking skills, meaningful relationships and leadership abilities.

**B. Goal**

To make decisions in the best interest of student achievement through student, staff, and parent involvement. School improvement will be consistent with our vision statement.

**ARTICLE I PURPOSE**

**A. The purpose of these bylaws**

To provide a framework for site-based decision making for Holladay Fine Arts Elementary and fulfill the duties prescribed in Article XI of the Arizona Constitution, Title 15 of the Arizona Revised Statutes, and the Rules of the State Board of Education.

**ARTICLE II- SCHOOL COUNCIL MEMBERSHIP**

**A. Composition**

1. The School Council will have 9-11 members. Open membership to be advertised in the school newsletters. The number of parent representative will equal the number of certified staff members and constitute the majority on the Council:

- Certified Staff
- Parents
- Classified staff
- Community
- Principal

**B. Membership**

Selection Process: The initial representatives may self select at public meetings held at the school site. A chairperson shall be elected by the majority of the School Council. This position shall be open to any member of the School Council. If this position cannot be filled by election, the principal shall serve in that capacity.

1. Parent Representatives – two to four members
2. Certified Staff- two to four members
3. Classified Staff- One member
4. Community member- one member
5. Principal

- C. Terms**  
Terms of service for all members of the School Council is one year.  
Term of service can be extended an additional per request and approval of the principal.
- C. Vacancies**  
Vacancies that occur during the school year will be filled by volunteers of the affected community group.
- E. Removal of school Council Members**  
Any council member whose conduct is, in the opinion of the members, consistently unbecoming may be removed from the council by a majority vote.

**ARTICLE III. Role and Responsibilities of the School Council**

- A. Officers**  
Chair, Treasurer, Recorder
- B. Council Members Expectations**
  1. Attend meetings
  2. Communicate frequently by sharing with groups they represent
  3. Share decisions as to any matters that affect the school, including, but not limited to, school rules and regulations, curriculum, expenditures, and policies
- C. School Councils are Subject To:**
  1. Principals of ethics and equity
  2. Governing Board Policies
  3. State and Federal Education Law
  4. Open Meeting Laws

**ARTICLE IV- Council Meetings**

- A. Conduct of Meetings**
  1. Meetings will be in accordance with applicable laws, rules, and policies
  2. All meetings are open to any interested party
  3. Everyone will have an opportunity to express within time limits
  4. The agenda, meeting date, and time will be posted 24 hours prior to the meeting.
  5. Any question of procedure will be governed by Robert’s Rules of Order, or a procedure determined by the School Council.
- B. Initiatives**
  1. The School council can recommend changes in school policies and procedures.
  2. Upon approval of an initiative, the School council can present the initiative to the community by means of newsletters or meetings.
  3. Individuals impacted reserve the right to appeal initiatives adopted by the School Council.

**C. Quorum**

A quorum will consist of a simple majority (50% +1); votes can be taken virtually

**D. Voting**

Decisions of the School Council will be made by majority rule and each school council member is entitled to one vote

**E. Schedule**

1. The School council will set a master calendar for school council meetings.
2. All meetings will be announced at least 24 hours in advance to the community.
3. All meetings will be announced to the community in advance.
4. Additional meetings will be scheduled as need to bring closure to a project or issue.

**F. Agenda**

1. Any Council member may place an item on the agenda by notifying the principal or facilitator 48 hours prior to a\the scheduled meeting date.
2. The Principal and Facilitator will review the recommendations and the suggestion box to place the issues on the agenda.

**F. School Council Record Keeping**

The Chair and Recorder will be responsible for the calendar year to maintain the records of the school council.

Minutes of each meeting to include:

- Attendance
- Topics discussed
- Decisions made

**ARTICLE V Committees**

**A. The School Council, by resolution:**

1. May create various committees and provide them with power and authority.
2. May dissolve various committees and revoke their power and authority.

**B. Committees shall keep a record of their meetings and report to the Facilitator or Principal.**

**ARTICLE VI Amendments**

**A. Proposed Changes**

1. This Constitution/Bylaws shall be subject to alteration with the limits of applicable laws, statutes, or rules.
2. Amendments to these Constitution/Bylaws may be proposed by a majority vote of the School Council.

**B. Ratification**

The School Council shall determine the procedures for the ratification vote.

**ARTICLE VII Ratification**

The ratification of these by-laws will be effective upon a majority vote of the Certified Staff, Classified Staff, and Parents of Holladay Fine Arts Magnet Elementary School at a special or regularly scheduled meeting.

The Holladay Fine Arts Magnet Elementary School Certified Staff, Classified Staff, and Parents ratified this Constitution/Bylaws September 2023

*Attach member list with signatures and date*

**Member List and Role (2023-24 School Year)**

- Bonita Stembridge** (Chair) -----
- Shakenya Humphries Gholson** (Administration)-----
- Jazmine Bates** (Parent/Community Member)-----
- Rori Moore** (Parent/Community Member)-----
- Crystal Sanchez** (Parent/Community Member)-----
- Mauria Terry** (Coordinator, Classified)-----
- Delfina O’Bolger** (Response to Intervention Teacher)-----
- Lisa Wirtz** (Community Member)-----